

# INFORMATION PACKET

Friday, December 9, 2022



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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

**The Grid**  
A working draft of Council Meeting Agendas

**December 13, 2022** Councilmembers Absent:

<b>Special Council Meeting Agenda Items 2:20 p.m.</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Executive Session: Personnel					

**December 13, 2022** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ice Arena Part II	Direction Requested	4:35	45 min
Project SAFE Update	Direction Requested	5:20	45 min
SRO Contract	Direction Requested	6:05	20 min
COLA	Direction Requested	6:25	30 min
Utility Rate Model Review	Direction Requested	6:55	45 min
Agenda Review		7:40	20 min
Legislative Review		8:00	20 min
Council Around the Table		8:20	20 min
Approximate Ending Time:			8:40

**December 20, 2022** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Part II Safe Rooms					
Approval of 12/6 Minutes					C
Approval of 12/6 Exec Session Minutes					C
Public Hearing for a New Restaurant Liquor License No. 50 for Antojitos Shiwas LLC d/b/a Antojitos Shiwas Located at 611 West Collins Drive.		N			
3rd Reading - Ordinance approving a vacation, replat, subdivision agreement and zone change for the Pasadena Addition.			N		

**The Grid**  
A working draft of Council Meeting Agendas

**December 20, 2022** (continued) Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Authorizing the Mayor to Sign the Casper Historic Preservation Commission Annual Report.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a contract between the City of Casper and T-O Engineers, Inc for the Westwinds Road Extension and Land Use Study				C	
Authorizing a Contract for Professional Services with Equalized Production, LLC, in the Amount of \$277,295.24 for the Ford Wyoming Center Sound System Replacement, Project No. 22-052.				C	
Authorizing a Lease Agreement with Mountain Sports for the Lease and Operation of Snow Sport Equipment Rentals at Hogadon Basin Ski Resort.				C	
Authorizing a Contract with Experian for use in Accessing Credit Reports.				C	
Authorizing a Merchant Agreement with DrivePayments, LLC, to Set Up the Qualifying Merchant Account to Transition the City of Casper Utility Account to a Service Fee Model.				C	
Authorizing New City Attorney				C	
Authorizing the Reappointment of Greg B. Groves to a Three-year Term as a Civil Service Commissioner, Effective January 1, 2023					C
Executive Session: Personnel & Land					

**December 27, 2022** Councilmembers Absent:
**CANCELLED - No Work Session**
**January 3, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Approval of 12/20 Minutes					C
Oaths for New Councilmembers					
Establish public hearing for FY23 Budget Amendment #2 for the January 17th	C				
Banks, Newspapers, Disclosures					

**The Grid**

A working draft of Council Meeting Agendas

**January 10, 2023 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
FY23 Budget Amendment #2	Move Forward for Approval	4:35	20 min
Golf Subsidy	Direction Requested	4:55	45 min
WYOSports Ranch			
Legislative Agenda	Direction Requested	5:40	20 min
Agenda Review		6:00	20 min
Council Around the Table		6:20	20 min
Approximate Ending Time:			6:40

**January 17, 2023 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Approval of 1/3 Minutes					C
Public Hearing for FY23 Budget Amendment #2				N	

**January 24, 2023 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Recreation & Sports Subsidy	Direction Requested	4:35	45 min
CY & Poplar Intersection		5:20	20 min
Agenda Review		5:40	20 min
Legislative Review		6:00	20 min
Council Around the Table		6:20	20 min
Approximate Ending Time:			6:40

**January 31, 2023 Councilmembers Absent:**

<b>Strategic Planning Meeting</b>		<b>4:00</b>	
Approximate Ending Time:			

## The Grid

A working draft of Council Meeting Agendas

### February 7, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 1/17 Minutes					C

### February 14, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

## Future Agenda Items

**Council Items:**

Item	Date	Estimated Time	Notes
Flag Lots in Residential Areas			After January 2023
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			After January 2023
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Budget Amendment #2 Discussion			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			
One Cent Discussion			

**Staff Items:**

City Inspectors Authority/Oversight of Licensed Contractors			
Sign Code Revision			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Sponsorships and Naming Rights (Tentative)			
Poplar St. and CY St. Intersection			
Judge's Quarterly Update			Recurs Quarterly
Rocky Mountain Power Update			
Ford Wyoming Center Subsidy			
Capital Budget Review	March 14, 2023		
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		
Legislative Priorities			
Casper Area Transit Electric Fleet Conversion Study Results			

**Potential Topics-- Council Thumbs to be Added:**

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**Future Regular Council Meeting Items:**

Summary Proposed Budget to Council	6/6/2023		
Est. PH - Adopt FY24 Budget	6/6/2023		
PH & Adoption of FY24 Budget	6/20/2023		

**Retreat Items:**

Economic Development and City Building Strategy
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1  <i>7:00p</i> -Youth Empowerment (Pacheco)	2	3
4	5  <i>5:00 p.m.</i> - CNFR (Cathey, Knell)	6  <i>6:00p</i> -Council Meeting	7	8  <i>12:00p</i> -Advance Casper (Napier, Gamroth) <i>4:30p</i> -Parks & Rec Advisory Board (Engebretsen) <i>6:00p</i> - Planning & Zoning (Knell) <i>7:00p</i> -Youth Empowerment (Pacheco)	9  <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	10
11  <i>4:30 p.m.</i> - Casper Youth Council (Gamroth, Pacheco)	12  <i>8:30a</i> -Historic Preservation (None)	13  <i>4:30p</i> -Council Work Session	14  <i>1:00 p</i> -Civil Service Commission (None) <i>6:00p</i> -Amoco Reuse JPB (Sutherland)	15  <i>6:15a</i> - City Employee Holiday Breakfast <i>7:00a</i> -Mayors/ Commissioners <i>11:00a</i> -Housing Authority (Gamroth) <i>4:00p</i> -Contractors' Licensing Board (Engebretsen) <i>7:00p</i> - Youth Empowerment (Pacheco)	16  <i>11:30a</i> - Drug Court Christmas lunch, Silver Fox (Engebretsen) <i>3:30p</i> -LGBTQ Advisory Committee (Pacheco, Pollock)	17
18 	19  <i>12:00p</i> - Disability Council (Pacheco) <i>2:00p</i> - Senior Services (Engebretsen)	20  <i>11:30a</i> -Regional Water JPB (Cathey, Knell, Sutherland, Pollock) <i>4:00p</i> -Chamber of Commerce (Cathey)  <i>6:00p</i> -Council Meeting	21 	22  <i>7:00p</i> -Youth Empowerment (Pacheco)	23	24
25 	26   <i>City offices closed in observance of Christmas</i>	27  <i>11:30a</i> -Travel & Tourism (Engebretsen)  No Council Work Session <b>CANCELLED</b>	28  <i>11:30p</i> -NIC (None) <i>5:15p</i> -CAP (None)	29  <i>7:00p</i> -Youth Empowerment (Pacheco)	30	31

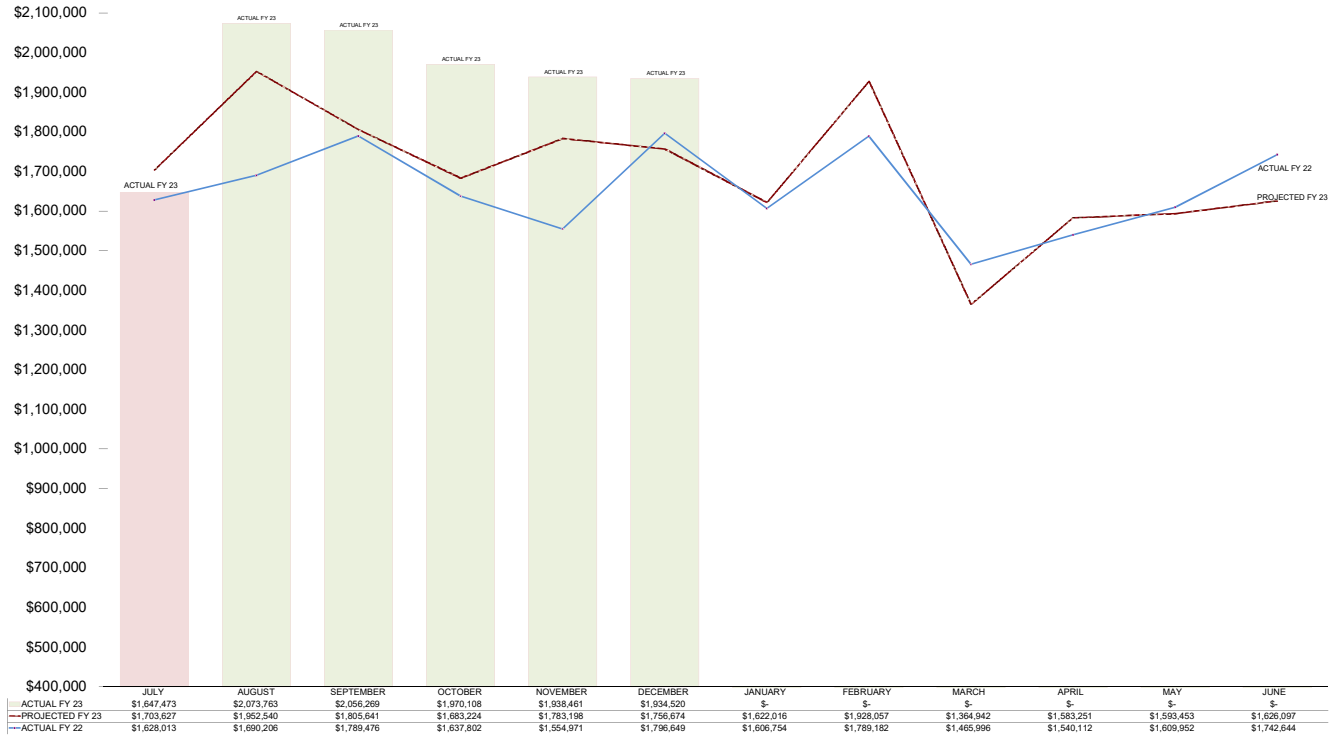
**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**50.04% of Fiscal Year 2023 has lapsed**

Below is the Optional Sales tax report for FY23 we are currently at 50.04% of the budget year.  
 General Fund is up 4.59% from projected year to date which is at 56.96% of budget.  
 1%16 is up 5.34 from projected year to date which is at 57.71% of budget.

<b>State Shared Sales Tax</b>					
	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2023 General Fund</b>	7/7/2022	\$ 1,647,473	\$ 1,703,627	\$ (56,154)	8.07%
	8/4/2022	2,073,763	1,952,540	121,223	18.24%
	9/8/2022	2,056,269	1,805,641	250,629	28.32%
	10/6/2022	1,970,108	1,683,224	286,884	37.97%
	11/8/2022	1,938,461	1,783,198	155,263	47.47%
	12/6/2022	1,934,520	1,756,674	177,846	56.96%
			1,622,016		
			1,928,057		
			1,364,942		
			1,583,251		
		1,593,453			
		1,626,097			
	<b>Total FY 2023</b>	<b>\$ 11,620,595</b>	<b>\$ 20,402,721</b>	<b>\$ 935,690</b>	
<b>FY 2023 1%16</b>			<b>Optional 1% Tax</b>		
	7/7/2022	\$ 1,379,329	\$ 1,404,112	(24,783)	8.17%
	8/4/2022	1,734,317	1,611,691	122,626	18.45%
	9/8/2022	1,725,549	1,495,244	230,305	28.67%
	10/6/2022	1,655,049	1,400,736	254,312	38.48%
	11/8/2022	1,629,011	1,480,055	148,956	48.13%
	12/6/2022	1,616,348	1,451,365	164,982	57.71%
			1,339,982		
			1,594,814		
			1,134,090		
		1,306,229			
		1,316,355			
		1,341,669			
	<b>Total FY 2023</b>	<b>\$ 9,739,603</b>	<b>\$ 16,876,343</b>	<b>\$ 896,399</b>	
	<b>Total</b>	<b>\$ 21,360,197</b>	<b>\$ 37,279,064</b>	<b>\$ 1,832,089</b>	



# Sales Tax FY 2023 Versus Projection and Prior Year



	ACTUAL FY 22	PROJECTED FY 23	ACTUAL FY 23
YTD TOTAL	\$ 10,097,118	\$ 10,684,905	\$ 11,620,595
YTD VARIANCE			\$ 935,690
			<b>% Difference      In Dollars</b>
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-SAME MONTH			10.12%      \$177,846
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-YEAR TO DATE			8.76%      \$935,690
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-SAME MONTH			7.67%      \$137,871
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-YEAR TO DATE			15.09%      \$1,523,476



Raytheon Technologies Corp 6.7% 01 Aug 2028	913017AT6		2281687	Fixed Income	City Of Casper Investments	1,000,000.00	109.83%	\$1,110,090.00	(\$11,779.00)	\$1,098,311.00	\$67,000.00	\$23,636.11	6.10%
Toyota Motor Credit Corp 3.2% 11 Jan 2027	89236TDR3	BDDXTK9		Fixed Income	City Of Casper Investments	1,000,000.00	95.35%	\$945,580.00	\$7,870.19	\$953,450.19	\$32,000.00	\$13,066.67	3.36%
Union Pacific Corp 6.625% 01 Feb 2029	907818CF3		2381781	Fixed Income	City Of Casper Investments	1,000,000.00	112.13%	\$1,118,860.00	\$2,489.10	\$1,121,349.10	\$66,250.00	\$23,371.53	5.91%
United States Treasury Bill Zero 01 Jun 2023	912796ZG7	BP8JTJ5		Fixed Income	City Of Casper Investments	1,000,000.00	97.81%	\$977,525.83	\$534.17	\$978,060.00	\$0.00	\$0.00	0.00%
United States Treasury Note/Bond .125% 15 Feb 2024	91282CBM2	BM9WFL6		Fixed Income	City Of Casper Investments	2,100,000.00	94.84%	\$2,094,585.94	(\$102,861.94)	\$1,991,724.00	\$2,625.00	\$820.32	0.13%
United States Treasury Note/Bond .125% 30 Apr 2023	91282CBX8	BLPKDZ7		Fixed Income	City Of Casper Investments	1,000,000.00	98.27%	\$982,420.00	\$240.00	\$982,660.00	\$1,250.00	\$131.22	0.13%
United States Treasury Note/Bond .25% 15 Mar 2024	91282CBR1	BMDB780		Fixed Income	City Of Casper Investments	1,500,000.00	94.68%	\$1,496,250.00	(\$75,990.00)	\$1,420,260.00	\$3,750.00	\$870.17	0.26%
United States Treasury Note/Bond .25% 30 Sep 2023	91282CDA6	BMCV822		Fixed Income	City Of Casper Investments	5,000,000.00	96.47%	\$4,822,656.25	\$993.75	\$4,823,650.00	\$12,500.00	\$2,363.00	0.26%
United States Treasury Note/Bond .25% 31 May 2025	912828ZT0	BLB6SL0		Fixed Income	City Of Casper Investments	1,400,000.00	91.06%	\$1,396,062.50	(\$121,180.50)	\$1,274,882.00	\$3,500.00	\$76.93	0.27%
United States Treasury Note/Bond .375% 30 Apr 2025	912828ZL7	BMWWQNZ		Fixed Income	City Of Casper Investments	1,600,000.00	91.58%	\$1,604,375.00	(\$139,127.00)	\$1,465,248.00	\$6,000.00	\$629.84	0.41%
United States Treasury Note/Bond .375% 30 Nov 2025	91282CAZ4	BLH34N9		Fixed Income	City Of Casper Investments	4,250,000.00	90.00%	\$4,209,472.66	(\$384,472.66)	\$3,825,000.00	\$15,937.50	\$350.29	0.42%
United States Treasury Note/Bond .5% 31 Mar 2025	912828ZF0	BKPSY51		Fixed Income	City Of Casper Investments	1,500,000.00	92.14%	\$1,499,062.50	(\$117,007.50)	\$1,382,055.00	\$7,500.00	\$1,421.70	0.54%
United States Treasury Note/Bond .875% 30 Jun 2026	91282CCJ8	BMBYXC7		Fixed Income	City Of Casper Investments	1,500,000.00	90.23%	\$1,492,500.00	(\$139,035.00)	\$1,353,465.00	\$13,125.00	\$5,742.20	0.97%
United States Treasury Note/Bond 1% 15 Dec 2024	91282CDN8	BP6NM34		Fixed Income	City Of Casper Investments	1,500,000.00	93.78%	\$1,502,343.75	(\$95,688.75)	\$1,406,655.00	\$15,000.00	\$7,232.88	1.07%
United States Treasury Note/Bond 1.125% 28 Feb 2025	912828ZC7	BL1LYC8		Fixed Income	City Of Casper Investments	1,500,000.00	93.60%	\$1,506,210.94	(\$102,180.94)	\$1,404,030.00	\$16,875.00	\$4,614.99	1.20%
United States Treasury Note/Bond 1.125% 31 Oct 2026	91282CDG3	BN7DP63		Fixed Income	City Of Casper Investments	3,000,000.00	90.41%	\$2,985,000.00	(\$272,820.00)	\$2,712,180.00	\$33,750.00	\$3,562.50	1.24%
United States Treasury Note/Bond 1.25% 30 Nov 2026	91282CDK4	BP39M24		Fixed Income	City Of Casper Investments	1,000,000.00	90.76%	\$1,001,562.50	(\$93,982.50)	\$907,580.00	\$12,500.00	\$274.73	1.38%
United States Treasury Note/Bond 1.375% 31 Jan 2025	912828Z52	BKMH6B1		Fixed Income	City Of Casper Investments	3,000,000.00	94.25%	\$2,989,570.31	(\$162,070.31)	\$2,827,500.00	\$41,250.00	\$14,572.02	1.46%
United States Treasury Note/Bond 1.5% 30 Sep 2024	912828YH7	BJYQBF8		Fixed Income	City Of Casper Investments	1,200,000.00	95.09%	\$1,195,875.00	(\$54,795.00)	\$1,141,080.00	\$18,000.00	\$3,412.09	1.58%
United States Treasury Note/Bond 1.5% 31 Oct 2024	912828YM6	BKZ7NF1		Fixed Income	City Of Casper Investments	2,700,000.00	94.95%	\$2,692,429.69	(\$128,806.69)	\$2,563,623.00	\$40,500.00	\$4,251.39	1.58%
United States Treasury Note/Bond 1.625% 15 Feb 2026	912828P46	BD2COG0		Fixed Income	City Of Casper Investments	2,500,000.00	93.18%	\$2,479,726.56	(\$150,226.56)	\$2,329,500.00	\$40,625.00	\$12,695.33	1.74%
United States Treasury Note/Bond 1.625% 31 Oct 2023	912828T91	BDR0DB5		Fixed Income	City Of Casper Investments	2,500,000.00	97.34%	\$2,476,406.25	(\$42,806.25)	\$2,433,600.00	\$40,625.00	\$4,264.50	1.67%
United States Treasury Note/Bond 1.75% 30 Jun 2024	9128286Z8	BJXXZS1		Fixed Income	City Of Casper Investments	1,400,000.00	95.90%	\$1,402,515.63	(\$59,985.63)	\$1,342,530.00	\$24,500.00	\$10,718.75	1.82%
United States Treasury Note/Bond 1.875% 31 Aug 2024	9128282U3	BZ7PDR0		Fixed Income	City Of Casper Investments	1,200,000.00	95.77%	\$1,198,125.00	(\$48,885.00)	\$1,149,240.00	\$22,500.00	\$6,153.31	1.96%
United States Treasury Note/Bond 2.25% 31 Dec 2023	912828V23	BDG08X3		Fixed Income	City Of Casper Investments	1,500,000.00	97.53%	\$1,490,507.81	(\$27,602.81)	\$1,462,905.00	\$33,750.00	\$14,765.63	2.31%
United States Treasury Note/Bond 2.625% 28 Feb 2023	9128284A5	BYZMJZ6		Fixed Income	City Of Casper Investments	2,500,000.00	99.60%	\$2,495,234.38	(\$5,184.38)	\$2,490,050.00	\$65,625.00	\$17,947.18	2.64%
United States Treasury Note/Bond 2.75% 30 Apr 2023	9128284L1	BFXTNR6		Fixed Income	City Of Casper Investments	1,500,000.00	99.31%	\$1,485,937.50	\$3,637.50	\$1,489,575.00	\$41,250.00	\$4,330.11	2.77%
United States Treasury Note/Bond 6.25% 15 Aug 2023	912810EQ7		2933223	Fixed Income	City Of Casper Investments	1,000,000.00	100.99%	\$1,132,606.99	(\$122,726.99)	\$1,009,880.00	\$62,500.00	\$19,531.25	6.19%
UnitedHealth Group Inc 2.95% 15 Oct 2027	91324PDE9	BD492J6		Fixed Income	City Of Casper Investments	1,000,000.00	93.87%	\$939,960.00	(\$1,218.60)	\$938,741.40	\$29,500.00	\$4,343.06	3.14%
Waste Management Inc 7% 15 Jul 2028	902917AH6		2273930	Fixed Income	City Of Casper Investments	1,000,000.00	112.48%	\$1,125,130.00	(\$377.70)	\$1,124,752.30	\$70,000.00	\$27,805.56	6.22%
First Interstate Bank Investments								\$137,591,925.62	(\$4,618,909.21)	\$132,973,016.41	\$2,806,426.73	\$712,904.15	
Wyostar II								\$40,124,944.23					
Wyostar I								\$721,110.96					
TOTAL INVESTMENTS								\$178,437,980.81					

## MEMORANDUM FOR INFORMATION PACKET

**MEMO TO:** City Council  
J. Carter Napier, City Manager *JCN*

**FROM:** Wallace Trembath, Deputy City Attorney *W.T.*

**DATE:** December 8, 2022

**SUBJECT:** National Opioid Litigation

The claims of Casper, Wyoming, against pharmaceutical supply chains, participants and such claims were referred to a multi-district litigation mechanism to facilitate the claims of cities, counties, states, and others who have suffered damages caused by the conduct of those who benefited from the national opioid epidemic.

The City of Casper and Jason Ochs entered into a Contract for Professional Services to seek recovery for damages. Casper is required to pay Mr. Ochs for the services he has provided. Mr. Ochs has committed that he will seek no more than ten percent of the entities payments as a fee. He has also agreed to diminish his clients' fees by payments he will receive from the multi-district "common funds."

On December 7, 2021, City Council passed two resolutions authorizing the City of Casper to assent to the proposed distribution plan regarding the OneWyo Opioid Settlement Memorandum of Understanding ("MOU") to be split between the State of Wyoming and its political subdivisions. The following settlement agreements, which fall under the global OneWyo Settlement will pay out as follows:

▪ ***Distributor Settlement***

The Distributor Settlement will payout over a period of eighteen years, with the caveat that any of the distributors have the option to pay a lump sum payment to complete their obligations under the settlement agreement. On average, Casper should expect to see an approximately \$178,518.00 per year.

▪ ***Janssen Settlement***

Casper could potentially receive the first payment of approximately \$303,000.00 this calendar year. Casper should expect to receive five additional payments each calendar year which are expected to be not less than \$150,000.00 and not more than \$200,000.00.

The settlement funds that are distributed from the OneWyo litigation will be distributed to the City of Casper through a portal and will not come from the State of Wyoming. Expenditure of funds will need to be carefully tracked by financial services as funds must be used for mitigation,

- Treatment;
- Intervention;
- Address the needs of criminal-justice-involved persons;
- Address the needs of women who are or may become pregnant;
- Support people in treatment and recovery and reduce stigma;
- Prevent over-prescribing and ensure proper prescribing of opioids;
- Prevent overdose deaths and other harms;
- Services for children;
- First responders' help;
- Leadership, planning and coordination;
- Training and research.

Below are updates regarding the national opioid epidemic lawsuits where Mr. Ochs is representing the City, but have not been settled:

- ***Perdue Litigation***  
The Perdue lawsuit falls under OneWyo litigation. It has not been settled and is currently tied up in bankruptcy court.
- ***Teva litigation***  
It is anticipated that the global settlement will be 7,000,000,000. This litigation is not currently under the OneWyo litigation. The City Attorney's Office will provide additional information as it is provided by Mr. Ochs.
- ***Retailers Walmart, CVS, and Walgreens***  
The global settlement is expected to be approximately 13.3 billion dollars. This litigation is not currently under the OneWyo litigation. The City Attorney's Office will provide additional information as it is provided by Mr. Ochs.

Attachments: Distributor Settlement – Allocation Notice  
Janssen Settlement Agreement – Allocation Notice

# National Opioid Settlements



## JANSSEN SETTLEMENT AGREEMENT - ALLOCATION NOTICE

Payment Year: 1

Date of Notice: 11/28/2022

Deadline to Dispute Allocation: 12/19/2022

Expiration of 50 Days: 1/17/2023

Settling State	Wyoming
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### I. PAYMENT ALLOCATION DETERMINATION

This Notice is an official communication from the Directing Administrator of the National Opioid Settlements. A copy of this Notice has been sent to the Enforcement Committee and Janssen pursuant to Section V.B of the Janssen Settlement Agreement, dated as of July 21, 2021, as amended, between and among the Settling States, Janssen, and Participating Subdivisions (the "Janssen Settlement Agreement"). All capitalized terms used in this letter have the meanings ascribed to them in the Janssen Settlement Agreement.

Pursuant to Section V.B and Exhibit M of the Janssen Settlement Agreement, Wyoming's Total 2022 Janssen Payment amount is **\$6,348,031.32**, which is broken down in Table 1 in Attachment 1 to this Allocation Notice.

As provided under Section VI.C of the Janssen Settlement Agreement, Wyoming has instructed the Directing Administrator to calculate the intrastate allocations pursuant to a State-Subdivision Agreement ("OneWyo Opioid Settlement Memorandum of Agreement"). Under Section II.A of Wyoming's State-Subdivision Agreement, "[a]ll Opioid Funds will be divided proportionally with 35% percent of funds allocated to the State (Statewide Share), and 65% percent allocated to the Participating Local Governments (Localized Share)." However, under Section II.C, if a Subdivision listed on Exhibit B does not join this Agreement, their share shall be reallocated back to the Localized Share for distribution to the remaining Subdivisions per the proportions set out in Exhibit B. The State-Subdivision Agreement further indicates that the Localized Share will be "allocated to the Participating Local Governments in the proportions set out in Exhibit B" of such Agreement. Additionally, Section II.D contemplates voluntary redistributions from a Participating Local Government to the State. The intrastate allocations are included as Attachment 1 to this Allocation Notice.

Undisputed amounts allocated to the State Fund, the Abatement Accounts Fund, and Subdivision Fund for Participating Subdivisions will be paid no later than the date that is 50 days after the date of this Allocation Notice.

# National Opioid Settlements



**TABLE 2: ALLOCATION TO SUBDIVISIONS**

	Subdivision	Allocation Percentage	Total Payment 1	Total Payment 2	Total Payment 3	Total Payment 4	Total Payment 5	TOTAL 2022 JANSSEN PAYMENT
1.	Albany County	1.6329876137%	\$6,392.30	\$13,887.86	\$11,115.54	\$17,067.48	\$18,917.48	\$67,380.66
2.	Big Horn County	3.0324432485%	\$11,870.45	\$25,789.64	\$20,641.45	\$31,694.15	\$35,129.60	\$125,125.29
3.	Campbell County	4.4393335213%	\$17,377.70	\$37,754.64	\$30,217.97	\$46,398.53	\$51,427.84	\$183,176.68
4.	Carbon County	3.6968556043%	\$14,471.28	\$31,440.18	\$25,164.02	\$38,638.39	\$42,826.54	\$152,540.41
5.	Casper City	7.3503611059%	\$28,772.86	\$62,511.69	\$50,032.97	\$76,823.69	\$85,150.89	\$303,292.10
6.	Cheyenne City	1.2286265328%	\$4,809.44	\$10,448.95	\$8,363.10	\$12,841.22	\$14,233.13	\$50,695.84
7.	Converse County	1.8962432493%	\$7,422.81	\$16,126.74	\$12,907.48	\$19,818.95	\$21,967.19	\$78,243.17
8.	Crook County	0.5448669885%	\$2,132.87	\$4,633.86	\$3,708.84	\$5,694.78	\$6,312.06	\$22,482.41
9.	Evanston City	1.9702405199%	\$7,712.47	\$16,756.06	\$13,411.17	\$20,592.34	\$22,824.42	\$81,296.46
10.	Fremont County	6.7374838437%	\$26,373.77	\$57,299.43	\$45,861.19	\$70,418.09	\$78,050.96	\$278,003.44
11.	Gillette City	1.7410635670%	\$6,815.36	\$14,807.00	\$11,851.20	\$18,197.06	\$20,169.50	\$71,840.12
12.	Goshen County	1.6361202905%	\$6,404.57	\$13,914.51	\$11,136.86	\$17,100.22	\$18,953.78	\$67,509.94
13.	Green River City	0.6122218672%	\$2,396.53	\$5,206.69	\$4,167.32	\$6,398.75	\$7,092.34	\$25,261.63
14.	Hot Springs County	0.8557309329%	\$3,349.74	\$7,277.63	\$5,824.85	\$8,943.83	\$9,913.29	\$35,309.34
15.	Jackson Town	0.5598544963%	\$2,191.54	\$4,761.32	\$3,810.86	\$5,851.43	\$6,485.68	\$23,100.83
16.	Johnson County	0.9322427236%	\$3,649.25	\$7,928.33	\$6,345.66	\$9,743.51	\$10,799.65	\$38,466.40

# National Opioid Settlements



## DISTRIBUTOR SETTLEMENT - ALLOCATION NOTICE

Payment Year: 1 & 2  
Date of Notice: 11/28/2022  
Deadline to Dispute Allocation: 12/19/2022  
Expiration of 50 Days: 1/17/2023

Settling State	Wyoming
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### I. PAYMENT ALLOCATION DETERMINATION

This Notice is an official communication from the Directing Administrator of the National Opioid Settlements. A copy of this Notice has been sent to the Enforcement Committee and Settling Distributors pursuant to Section IV.B of the Distributor Settlement Agreement, dated as of July 21, 2021, as amended, between and among the Settling States, the Settling Distributors, and Participating Subdivisions (the "Distributor Settlement Agreement"). All capitalized terms used in this letter have the meanings ascribed to them in the Distributor Settlement Agreement.

Pursuant to Section IV.B and Exhibit M of the Distributor Settlement Agreement, Wyoming's Total Payment Year 1 amount is \$1,753,071.23, Total Payment Year 2 amount is \$1,984,791.79. The yearly and combined payments are broken down in Table 1 in Attachment 1 to this Allocation Notice.

As provided under Section V.C of the Distributor Settlement Agreement, Wyoming has instructed the Directing Administrator to calculate the intrastate allocations pursuant to its State-Subdivision Agreement, the OneWyo Opioid Settlement Memorandum of Agreement. Under Section II.A of this State-Subdivision Agreement, the Directing Administrator will allocate the Annual Payment as follows: (i) 35% to the State Share and (ii) 65% to the Local Government Share. Additionally, Wyoming has instructed the Directing Administrator to allocate the Additional Restitution in the same manner. The intrastate allocations are included as Attachment 1 to this Allocation Notice.

Undisputed amounts allocated to the State Share and Local Government Share will be paid no later than the date that is 50 days after the date of this Allocation Notice.

### II. YOUR RIGHT TO DISPUTE

Section IV.B.4 of the Distributor Settlement Agreement provides that within twenty-one (21) calendar days of receiving notice any party may dispute the calculation of the amount to be received by a Settling State or its Participating Subdivisions listed on Exhibit G as inconsistent with the terms of the Agreement. Written notice must be provided to the Settlement Fund Administrator, the Enforcement Committee, any affected Settling State, and the Settling Distributors identifying the nature of the dispute, the amount of money that is disputed, and the Settling State(s) affected.

A party has until the Deadline to Dispute Allocation listed at the top of this Allocation Notice to deliver a written notification of dispute. The amounts listed in this Allocation Notice will be deemed accepted if the Directing Administrator has not received a party's dispute before midnight Eastern Time on the deadline date. Submit your written request by email to [DirectingAdministrator@NationalOpioidOfficialSettlement.com](mailto:DirectingAdministrator@NationalOpioidOfficialSettlement.com).

Any party affected by the dispute may object to the notification of dispute. Depending on the nature of the dispute, contested disputes must be resolved in either the court that entered a state's Consent Judgment or the National Arbitration Panel. The Directing Administrator will not disburse any funds potentially affected by a contested dispute until the dispute is resolved by the court or the National Arbitration Panel.



# National Opioid Settlements



	Subdivision	Allocation Percentage	Restitution/ Abatement Year 1	Additional Restitution Year 1	Total Payment 1	Restitution/ Abatement Year 2	Additional Restitution Year 2	Total Payment 2	Total Combined Payment
5.	Casper city	7.3504%	\$74,024.63	\$9,732.46	\$83,757.09	\$77,796.28	\$17,031.81	\$94,828.09	\$178,585.18
6.	Cheyenne city	1.2286%	\$12,373.35	\$1,626.80	\$14,000.15	\$13,003.79	\$2,846.90	\$15,850.69	\$29,850.84
7.	CONVERSE COUNTY	1.8962%	\$19,096.85	\$2,510.78	\$21,607.62	\$20,069.85	\$4,393.86	\$24,463.71	\$46,071.33
8.	CROOK COUNTY	0.5449%	\$5,487.29	\$721.45	\$6,208.74	\$5,766.88	\$1,262.53	\$7,029.41	\$13,238.15
9.	Evanston city	1.9702%	\$19,842.06	\$2,608.75	\$22,450.82	\$20,853.04	\$4,565.32	\$25,418.36	\$47,869.18
10.	FREMONT COUNTY	6.7375%	\$67,852.42	\$8,920.96	\$76,773.38	\$71,309.58	\$15,611.69	\$86,921.27	\$163,694.65
11.	Gillette city	1.7411%	\$17,534.05	\$2,305.31	\$19,839.35	\$18,427.43	\$4,034.29	\$22,461.72	\$42,301.07
12.	GOSHEN COUNTY	1.6361%	\$16,477.18	\$2,166.35	\$18,643.53	\$17,316.71	\$3,791.12	\$21,107.83	\$39,751.36
13.	Green River city	0.6122%	\$6,165.62	\$810.63	\$6,976.25	\$6,479.76	\$1,418.60	\$7,898.36	\$14,874.61
14.	HOT SPRINGS COUNTY	0.8557%	\$8,617.97	\$1,133.06	\$9,751.02	\$9,057.06	\$1,982.85	\$11,039.91	\$20,790.93
15.	Jackson town	0.5599%	\$5,638.23	\$741.29	\$6,379.52	\$5,925.50	\$1,297.26	\$7,222.76	\$13,602.28
16.	JOHNSON COUNTY	0.9322%	\$9,388.51	\$1,234.36	\$10,622.87	\$9,866.86	\$2,160.14	\$12,027.00	\$22,649.87
17.	Laramie city	3.4181%	\$34,423.37	\$4,525.85	\$38,949.21	\$36,177.28	\$7,920.23	\$44,097.51	\$83,046.72
18.	LARAMIE COUNTY	15.5855%	\$156,960.03	\$20,636.47	\$177,596.50	\$164,957.34	\$36,113.83	\$201,071.17	\$378,667.67
19.	LINCOLN COUNTY	3.1228%	\$31,449.37	\$4,134.84	\$35,584.20	\$33,051.75	\$7,235.96	\$40,287.72	\$75,871.92
20.	NATRONA COUNTY	7.9000%	\$79,560.15	\$10,460.25	\$90,020.40	\$83,613.84	\$18,305.44	\$101,919.28	\$191,939.68
21.	NIOBRARA COUNTY	0.1540%	\$1,551.20	\$203.95	\$1,755.14	\$1,630.23	\$356.90	\$1,987.14	\$3,742.28
22.	PARK COUNTY	5.7964%	\$58,375.14	\$7,674.93	\$66,050.07	\$61,349.43	\$13,431.13	\$74,780.55	\$140,830.62
23.	PLATTE COUNTY	1.7507%	\$17,631.12	\$2,318.07	\$19,949.19	\$18,529.45	\$4,056.62	\$22,586.07	\$42,535.26
24.	Riverton city	1.2744%	\$12,834.82	\$1,687.47	\$14,522.29	\$13,488.77	\$2,953.07	\$16,441.84	\$30,964.13
25.	Rock Springs city	1.5261%	\$15,369.66	\$2,020.74	\$17,390.40	\$16,152.76	\$3,536.30	\$19,689.06	\$37,079.46
26.	Sheridan city <sup>4</sup>	0.3405%	\$3,429.32	\$450.87	\$0.00	\$3,604.05	\$789.03	\$0.00	\$0.00
27.	SHERIDAN COUNTY	3.9149%	\$39,427.00	\$5,183.70	\$44,610.70	\$41,435.86	\$9,071.48	\$50,507.34	\$95,118.04

<sup>4</sup> Sheridan City elected to decline their Localized Share and re-allocate that to the Statewide Share.

**From:** Dave Fraser <dfraser@wyomuni.org>  
**Sent:** Monday, December 5, 2022 5:15 PM  
**Subject:** 2023 Legislative Session Preview

I am writing to provide a brief overview of the upcoming legislative session. The 67<sup>th</sup> Wyoming Legislative Session will convene on January 10<sup>th</sup>. As this is the long session, it cannot last more than 40 days. It is scheduled to adjourn on March 3<sup>rd</sup> (the 37<sup>th</sup> day), but could be extended by as many as three additional days. The purpose of this email is to provide the WAM membership with a brief preview of the session and to identify the likely legislative issues that will be debated.

#### New Legislators

There will be over 30 new freshman legislators that will be sworn in on January 2, 2023. Specifically, there are 28 new House members and 5 new Senators (Reps Barlow and D. Laursen are moving from the House to the Senate). According to those who have been around the capitol for a while, this is the largest freshman class in many decades. The large number of freshmen, along with the extreme partisanship could create some pandemonium.

Many of these new legislators are from the right wing to the Republican party and it appears that the House and Senate will take on an even more conservative tone this session. If the two factions of the Republican party cannot work together, the remaining democrats may play a larger role in decisions than in previous years.

#### Legislative Leadership

There were competitive races for leadership in both the House and Senate. By a narrow margin, Representative Albert Summers will be the Speaker of the House, position that he had been in line for. In a break with long tradition, Representative Chip Neiman was elected Majority Floor Leader. This is first time that a new legislator has ascended to leadership so quickly. The Speaker Pro Tempore will be Representative Clark Stith from Rock Springs and Cyrus Western was elected Majority Whip.

Senator Ogden Driskell, from the Devils Tower will serve as the Senate President. The Majority Floor Leader will be Senator Larry Hicks. Dave Kinskey will serve as Vice President of the Senate. A complete list of committee assignments can be found at [https://wyoleg.gov/MediaRoomDocs/Leadership%20and%20Committee%20Assignments%20Finalized%20for%2067th%20Legislature\\_final.pdf](https://wyoleg.gov/MediaRoomDocs/Leadership%20and%20Committee%20Assignments%20Finalized%20for%2067th%20Legislature_final.pdf)

#### Legislative Agenda

As this is a general session, we expect that some 400-500 bills will be introduced. Most of these will not make introduction or will die in committee. The Legislative Service Office has already been busy drafted committee bills and bills for individual legislators. The list of prefiled bills is posted on the LSO website and can be found at <https://wyoleg.gov/Legislation/2023>.

#### Supplement Budget

The legislature is expected to adopt a supplement budget this session. The Governor released his recommended budget in early November and the Joint Appropriations Committee will be reviewing the Governor's Budget on December 8th.

The latest CREG Report forecast an additional \$912 million in revenue for the balance of biennium. While sales tax, lodging taxes and mineral revenues are increasing, approximately \$400 million is one time ARPA revenue. The Governor's budget recommended putting \$412 million into the Permanent Mineral Trust Fund. The Governor's budget also forecast an ending balance of \$2 billion for the Legislative Stabilization Reserve Account (LSRA).

The Governor is also recommending \$26.5 million in additional direct distribution. This is in addition to the \$119 million appropriated last year. Given the composition of the Legislature, we believe it's going to be a fight to keep this funding in the budget. The exact distribution of these additional funds will be determined during the session. As you will recall, the \$104 million is allocated pursuant to the "Bebout Formula", and the additional \$15 million that was approved last years was distributed on the "Hicks Formula".

The Governor also included in his budget \$10 million for the MRG program. As you will recall this fund had been spend down to zero.

#### Property Tax Reform

There was a great deal of discussion during the interim on property tax reform. There was a property tax working group and the Revenue Committee considered four tax reform bills. Of these two passed and became committee bills. These include 23LSO-32 Residential Property Taxation Amendment and 23LSO-268 Property Tax Rebate Program. The Property Taxation Amendment is a proposed Amendment to Wyoming Constitution that would create a fourth class of property for residential property. Currently the constitution provides for three classes, Minerals, Industrial and Other. If passed, this would break residential property out of the "other" classification and create a separate category for residential property. The Property Rebate program would establish property tax rebate for specified property owners who meet the program income targets.

#### Liquor License bills

There are currently three Corporation Committee Bills that have been pre-filed; SF-03 Retail Liquor License Fees, SF12 Tavern and Entertainment Liquor License and SF-13 Bar and Grill License Amendments.

SF-12 will create a "Tavern and Entertainment" Liquor License. This allows revenue from an entertainment venue to be counted toward the 60% requirement established for the restaurant and bar and grill licenses. As currently written, the definition of entertainment will be determined by the local licensing authority.

SF13 increases the number of bar and grill licenses allowed under the population categories. The bill also eliminates the population requirement after the year 2030. After that time, the Bar and Grill License will effectively replace the restaurant liquor license.

#### WYOLink Funding

Senate File 22 is the WYOLink Funding bill and is a committee bill of the Transportation Committee. This bill creates a trust fund, which fund returns would be used to fund the operation and maintenance of the WYOLink system and to offset any charges to local governments. The bill has an appropriation of \$8.6 million. It's going to take a lot of work to get this bill over the finish line.

### Governmental Property Taxation

During the interim, there was a bill to further define “governmental purpose” for the purpose of taxing some property held by local governments and special districts. 23LS0-66 was hotly debated and thanks to WAM’s testimony was tabled at the last Corporations Committee meeting. We expect this issue to be back as an individual bill and we will continue to fight it.

### Pharmacy Benefits Managers (PBMs)

The PBM bill which would significantly increase fee to insurance providers and employees died in committee last year after a very contentious fight between the carriers and local pharmacists. During the interim another task force was created and meet numerous times. There was agreement on many of the issues, but before a bill could be drafted, the pharmacist withdrew their support of the agreement. It is unlikely there will be a committee bill, but we expect an individual bill and will continue to fight it to keep JPIC and other employers from facing significant cost increases to prescription drugs.

As in past years, WAM needs the help of local elected officials for us to be successful at the capitol. We are encouraging elected official to come to Cheyenne to assist us in our legislative efforts. Hearing directly from local elected officials is a very effective way to influence legislation. We will be sending a calendar to the WAM membership at the end of the month and are asking that you indicate the dates you are able to be Cheyenne. This will ensure that we have coverage during the entire session.

Thanks for your support of WAM and for your service to Wyoming local government. Please contact me if you have questions or need additional information.

#### **J. David Fraser**

Executive Director  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
307-632-0398  
[dfraser@wamuni.org](mailto:dfraser@wamuni.org)  
[www.wamuni.org](http://www.wamuni.org)

*"Communities that don't matter, don't exist."*



The Casper Historic Preservation Commission worked with Fort Caspar on this designation. Only one American World War II Heritage City can be designated in each state or territory.

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**From:** American World War II Heritage Program, NPS <[AWW2HC@nps.gov](mailto:AWW2HC@nps.gov)>

**Sent:** Monday, December 5, 2022 10:03 AM

**To:** Richard L Young <[ryoung@casperwy.gov](mailto:ryoung@casperwy.gov)>

**Subject:** Congratulations on Designation as an American World War II Heritage Community

**Importance:** High

Congratulations! I am pleased to inform you that the City of Casper and Natrona County, Wyoming has been designated an American World War II Heritage City. The National Park Service appreciates your interest and the time you took to apply.

The [American World War II Heritage Cities Program](#) (AWWIHC) honors the contributions of local towns, cities, counties and commemorates the stories of the men, women, and children whose bravery and sacrifices shaped the U.S. home front during World War II, and still impact our country today. Only one American World War II Heritage City can be designated in each state or territory. **Natrona County** played a critical role in this history, and we are pleased to recognize your jurisdiction as an American World War II Heritage City through the Program.

Information about the engagement of the citizens of **Casper and Natrona County** to marshal resources toward the U.S. World War II home front effort and to commemorating and preserving its legacies will be included on our website (<https://go.nps.gov/AWWIHC>) and may be included in future AWWIHC program promotional materials.

As a designated city, your jurisdiction may proudly display the official AWWIHC program logo (see attached) for non-commercial use subject to program guidelines. We are available and happy to provide guidance or assistance about logo use, or should you wish to conduct further research into your site, or the American World War II home front in general. Please feel free to contact us at [AWWIHC@nps.gov](mailto:AWWIHC@nps.gov).

Sincerely,

Turkiya L. Lowe, PhD  
Supervisory Historian and Manager, Park History Program  
Deputy Federal Preservation Officer

American World War II Heritage City Program  
National Park Service  
1849 C Street, NW, MS 7508  
Washington, DC 20240

**CASPER PUBLIC UTILITIES ADVISORY BOARD  
CITY OF CASPER**

**MEETING PROCEEDINGS**

**August 24, 2022**

**7:00 a.m.**

A regular meeting of the Casper Public Utilities Advisory Board was held on Wednesday, August 24, 2022 at 7:00 a.m. in the Downstairs Meeting Room of City Hall.

Present:       President Michael Bell  
                  Vice President Jim Jones  
                  Secretary John Lawson  
                  Member Richard Jay  
                  Member Bruce English  
                  Council Liaison Steve Cathey

Absent:

Staff Present: Public Services Director, Andrew Beamer  
                  Public Utilities Manager, Bruce Martin  
                  Administrative Assistant III, Janette Brown

Others:

The regular meeting was called to order at 7:00 a.m. by President Bell.

1. President Bell asked for a motion to approve the minutes from the April 27, 2022 meeting.

A motion was made by Board Member English and seconded by Board Member Jay to approve the minutes of the April 27, 2022 meeting as presented. Motion passed.

2. Mr. Martin asked the Board to reference the June 2022 Statistical Report shown on the screen. Mr. Martin stated that the Total Gallons Purchased in FY22 were 3.3 BG, which is 16 MG less than the five-year average. Mr. Martin stated that this is mainly due to the water conservation efforts in July and August last year.

Mr. Martin stated that at the end of FY22 there were 21 Water Main Breaks, 21 Service Line Breaks, and 12 Sewer Main Stoppages, which is average.

Mr. Martin stated that at the end of FY22 there were 22,468 accounts, which is 146 more than the previous fiscal year.

Mr. Martin asked the Board to reference the July 2022 Statistical Report. Mr. Martin stated that the Total Gallons Purchased for July was 641 MG compared to 571 MG purchased last year.

Mr. Martin stated that there were two Water Main Breaks, two Service Line Breaks, and one Sewer Main Stoppage.

Mr. Martin stated the current number of Active Accounts is 22,467, which is 113 more than last year.

3. Mr. Martin stated that Meador Environmental, LLC has requested a Contract for Outside-City Water and Sewer Service for 2199 Pyrite Road, Lot 17 and Lot 18 of Air-Rail Industrial Park.

Mr. Martin stated that Phoslock Environmental Technologies will be manufacturing a product that can be put into lakes and reservoirs that absorbs the phosphorus into clumps that sink to the bottom. Mr. Martin stated that this product is mainly used overseas.

Mr. Martin stated that Lot 17 already has water service, but will be increasing the water service size and adding sewer service. Mr. Martin stated that Lot 18 will have a new water and sewer service.

Mr. Martin stated that this property is not contiguous to the Casper city limits and a Commitment to Annex will be signed as it is within Casper's growth boundary.

Mr. Martin stated that this is a draft agreement as it is still in the City Attorney's Office.

Board Member English asked if a 4-inch sewer service is adequate for a 2-inch water service. Mr. Martin stated that Phoslock says the modeling shows it will work. Mr. Martin stated that Phoslock has already spoken to the Industrial Pretreatment Supervisor about their process.

Board Member Jay asked how many people will be employed at this facility. Mr. Martin stated that Phoslock has not said how many employees they will have at the facility.

A motion was made by Board Member English and seconded by Vice President Jones to approve the Contract for Outside-City Water and Sewer Service for 2199 Pyrite Road, Lot 17 and Lot 18 of Air-Rail Industrial Park, contingent on the City Attorney's review. Motion passed.

President Bell stated that this contract can be forwarded to Council with a "do pass" recommendation.

4. Mr. Martin stated that during the 2022 Legislative Session, the Office of State Lands and Investments (OSLI) received an appropriation of \$50 M for ARPA Eligible Water & Sewer Projects. Mr. Martin stated that these funds are for the allocation of competitive grant funding to cities, counties, special districts, and tribal governments. Mr. Martin

stated that the deadline for submitting applications for the statewide Water and Sewer ARPA Grant Program was August 12, 2022. Mr. Martin stated that the highlights of the grant program include the following:

- The maximum grant for any single project will be \$7.5 M.
- All grant awards shall be contingent upon a match of funds in a ratio of no more than eighty-five cents (\$0.85) of grant funds to no less than fifteen cents (\$0.15) from matching funds provided by the project sponsor.
- All match funds shall be committed prior to OSLI approving a grant.
- Loans from the OSLI, including Capital Construction loans and State Revolving Fund loans, may only be used as match funding for the purposes of this program if the loan has been previously awarded and there is an executed loan agreement.

Mr. Martin stated that the OSLI Board will consider projects based on certain criteria. Mr. Martin stated that the criteria include the following:

- Projects already designed or in construction will receive a higher score.
- Higher match amounts from the applicant will receive a higher score.
- Match funding from the applicant's enterprise account will receive a higher score than match funding provided from loans.
- Projects included on the 2022 Intended Use Plan (IUP) will receive a higher score.
- Populations of less than 10,000 will receive higher scores.
- Communities that demonstrate revenue loss due to Covid will receive higher scores.
- Applicants that can demonstrate increased project costs due to Covid will receive higher scores.
- Projects serving areas of lower average median household income compared to the state average will receive a higher score.
- Projects that eliminate a noncompliance issue will receive a higher score.
- Projects promoting or supporting regionalization will receive a higher score.
- Projects with funding plans in place will receive a higher score.

Mr. Martin stated that ARPA Funds must be allocated by October 2024 and spent by October 2026.

Mr. Martin stated that if more than one grant application is submitted, the projects must be prioritized. Mr. Martin stated that staff submitted six applications totaling \$14.4 M and are prioritized as follows:

1. WWTP Secondary Rehabilitation Project - \$3 M – previously spent funds can count towards the match. This project will have a match of 48%.
2. WWTP MCC Project - \$3 M – Design for this project has been completed and the project will have a 22% match.
3. 1<sup>st</sup> and Poplar Street Utility Relocation Project - \$4 M – WYDOT project for the bridge and relocate the sewer lift station. CEPI doing the utility design. 18% match.



4. Poplar Street CY to Collins Utility Replacement Project - \$1.2 M. WYDOT reconstruction project, One Cent funding to be used for utility portion for a 20% match.
5. WWTP Secondary Concrete Rehabilitation Project - \$1.2 M – in bad shape and needs repaired. 15% matching funds.
6. Poplar Street Water Main Replacement Project - \$2 M – 25<sup>th</sup> and 29<sup>th</sup> Street to Adams Park. 15% matching funds.

Mr. Martin stated that staff only had a month to submit the grant applications by the deadline. Mr. Martin stated that applications are being reviewed now and will be awarded in the near future.

Board Member English stated that \$4 M seems high for 1<sup>st</sup> and Poplar. Mr. Martin stated that this cost is based on the bids that were received and rejected. Mr. Beamer stated that there is some redesign being done on the project that will affect the cost.

President Bell asked why a grant application was not submitted for the North Platte Sanitary Sewer (NPSS) project. Mr. Martin stated that the NPSS project is already under construction with an SRF loan. President Bell asked if the SRF loan will cover the whole project. Mr. Martin stated that the loan will probably not cover the whole project, but the project was broke into phases. Mr. Martin stated that he expects another round of grant applications.

President Bell asked if the water rates will be able to be lowered if all these projects are covered by a grant. Mr. Martin stated that the rates will not be lowered as there are many more projects that need to be done in the aging systems.

5. In Project Updates:

- a) 1<sup>st</sup> and Poplar Street Utility Relocation – Under design by CEPI and WYDOT. A grant application has been submitted for ARPA funding. Some redesign work is being done on this project, and should have an April 2023 bid letting.
- b) Poplar Street CY to Collins – Under design by WWC Engineering and WYDOT. This project includes some water and sewer main replacement. Mr. Beamer stated that he thinks this project will go out for bid the same time as 1<sup>st</sup> and Poplar.
- c) Derington Water Main Replacement – Under construction by 71 Construction. This project includes 6<sup>th</sup> Street, 8<sup>th</sup> Street, and 9<sup>th</sup> Street around Country Club. The water and sewer portion of the project has been completed; there is still curb and gutter work to be completed.
- d) Water Storage Tank Recoating Project – Sun I South Exterior and CY Interior – FY22 project done by Worldwide Industries Corp. First time using this contractor and they seem to have done a good job.
- e) Water Garage Meter Services Building – On Hold - \$1 M budgeted in FY21, Cost estimate came in at \$2.3 M, added \$1.3 M in FY23 budget. There was a discrepancy in the fund balance, and in order to balance it out, this project was removed and put on hold. It will be looked at again after the audit is completed.

- f) North Platte Sanitary Sewer Rehabilitation Project – Under Construction – Insituform – 71 Construction is the subcontractor and just started installing manholes in North Casper. Vice President Jones asked what the bid price was for this project. Mr. Martin stated that the bid price was \$6.7 M. President Bell asked why new manholes were being made instead of lining the old manholes. Mr. Beamer stated that new manholes are being added to the NPSS for access for the project, and for maintenance staff access.
- g) Sewage Lift Station Emergency Generator Replacements – Under Construction – Modern Electric. All the generators have been installed, but when tested, they did not have enough power to start the pumps. Soft starts were installed on all the new generators so the pumps could be started. There are just a few items to cleanup and staff training needs to be done in order for the project to be completed.
- h) WWTP Boiler Project – Under Construction – Sheet Metal Specialties – This project came in at \$1.35 M. The piping work has been started. An HVAC system has to be added to the building per fire codes. There is a long lead time on the boiler and the HVAC equipment. The boiler should arrive in December.
- i) Centrifuge #1 Rehabilitation Project – Under Construction – Andritz Separation. This is a major replacement with a cost of \$125,000. There were a lot of negotiations made on the contract for this project, but no agreement was reached. The Attorney’s Office allowed the use of a purchase order to get the work completed. Parts are on backorder and won’t arrive until November or December.
- j) WWTP Transformer Replacement Project – Funds are in the FY23 budget for this project. After the failure of one of the transformers during the Emergency Power Project, the other transformers were tested. The transformer was made in the 1980’s and is at the end of its useful life. The 1500kV transformer replacement is under design with an estimated replacement cost of \$75,000.

6. In Other Business:

- a) Board Member English stated he received a call from a Squaw Creek resident over the weekend. Board Member English stated that the entry to their driveway had been washed out after the rain. Board Member English stated that one of the water service lines that were approved by the Board is in the right of way that goes through the resident’s driveway entry. Board Member English stated that he tried calling a few people to see if it could be fixed, but was unable to connect with anyone. Board Member English stated that he received a second call from the resident stating that the washout had been repaired, and thanked him for getting it taken care of so quickly. Board Member English stated that whomever the water service line belongs to must have seen the washout and fixed it.
- b) President Bell asked if the 12<sup>th</sup> Street Project included replacement of water or sewer lines. Mr. Beamer stated that the 12<sup>th</sup> Street Project includes stormwater work, paving, and curb and gutter repairs. President Bell asked when the end date is for the project. Mr. Beamer stated that the first phase of the project must be completed before school starts, so next week. Mr. Beamer stated that the contractor got a bad batch of asphalt the other day that will have to be removed and redone.

- c) Council Liaison Cathey stated that at 6:30 am today the contractor that is doing the work on the I-25 bridge for WYDOT was pouring cement. Council Liaison Cathey stated that it has been very interesting to watch the construction progress on the I-25 bridge.
- d) Mr. Martin asked the Board to reference the FY22 Sales Tax Chart on the screen. Mr. Martin stated that FY22 ended 3.14% above projected.

Mr. Martin asked the Board to reference the August 2022 Sales Tax Chart. Mr. Martin stated that funds received in July were less than projected, but funds received in August were above projection. Mr. Martin stated that year to date, Sales Tax received is 1.78% above projections.

Council Liaison Cathey stated that the Sales Tax Chart lags two months, so the check received in August is for Sales Tax collected in June.

- e) President Bell asked about the sink hole that formed at 8<sup>th</sup> Street and Long Lane. Mr. Martin stated that there was a water main break and issues with the stormwater line which washed out the dirt and caused a sink hole. Mr. Beamer stated that there is an 8-inch ductile iron water main under the 48-inch reinforced concrete pipe stormwater line. Mr. Martin stated that staff capped the water main on each side of the break and will replace the main later. Mr. Martin stated that there was only one house out of water, but staff was able to get the water restored quickly.
7. President Bell asked if there would be a meeting in September. Mr. Martin stated that at this time it does not look like there will be a meeting in September. Mr. Martin stated that as it is getting to the end of the year, there will be a meeting to review rates either in October or November.

Council Liaison Cathey stated that Council had a discussion last night regarding temporarily filling the two Council positions left by the resignation of Shawn Johnson and Steve Freel, as they are both moving out of the ward they represent. Council Liaison Cathey stated that Council decided to accept applications for the positions, but candidates on the November ballot cannot apply as it might be interpreted as showing endorsement for a candidate if they are picked.

A motion was made by Vice President Jones and seconded by Board Member English to adjourn the meeting at 7:54 a.m. Motion passed.

  
Secretary

DATE: DECEMBER 14, 2022  
TO: CIVIL SERVICE COMMISSION  
FROM: HEIDI ROOD, HUMAN RESOURCES GENERALIST  
SUBJECT: CIVIL SERVICE COMMISSION MEETING

**CIVIL SERVICE COMMISSION MEETING  
WEDNESDAY, DECEMBER 14, 2022**

1:00 P.M.

City Hall – Downstairs Meeting Room  
200 N. David St.

**AGENDA**

1. Approval of November 2, 2022, Meeting Minutes
2. Certify Firefighter Trainee List
3. Certify Fire Engineer List
4. Certify Battalion Chief List
5. Establish the 2024 Commission Chair
6. Other Business
7. Set Next Meeting Date(s)

January 4<sup>th</sup>

February 1<sup>st</sup>

## Parks & Recreation Advisory Board Minutes of Thursday, November 10, 2022

**Meeting Called to Order:**      **Date:**      November 10, 2022  
**Time:**                              4:33 pm  
**By:**                                      Doug Follick  
**Location:**                          Casper City Service Center

- I. Board Members Present:** Doug Follick, Jason Magnuson, Randy Hein, Jim DeGolia, Ian Walker  
**Council Liaison:**                      N/A  
**Staff Present:**                          Zulima Lopez & Randy Norvelle  
**Guests:**                                  Craig Bastian, Jason LeDoux, Maranda Huss, Chris McAuley

**Approval of Minutes:**

**Minutes Date:**                      October 13, 2022  
**Motion By:**                          Doug Follick  
**Second:**                                Randy Hein  
**Board:**                                  Approved by all

**II. User Groups**

**Casper Air Modelers** – Craig Bastian

Currently have 34 members.

June 11, 2022: “Come Fly With Us” event held. No cost to participants, free lunch, and 1-year membership included.

July 2, 2022: “Fun Fly & BBQ” event. Had a lot of spectators

July 29 – July 31, 2022: “Fly-In” event. 32 pilots came. 50% of them were from out of town.

August 13, 2022: “National Model Aviation Day” event. Raised money for the Humane Society.

Members fly on their own throughout the spring, summer, and fall.

Improvements made: New pilot boxes, painted, maintenance on club field.

We are an AMA Gold Leader Club. Of 2,400 AMA clubs, only 110 of them are Gold Leader Clubs.

Improvements needed: The runway (50’ x 500’) is still in desperate need of repair. Each year we do some crack sealing. But, we really need a new runway. We would like to see money set aside each year over the next several years so we can replace the runway instead of putting band-aids on it.

**ACTION:** Randy to check with Shad regarding costs to replace/repave the runway.

**ACTION:** AirModelers to see what they can bring to the table in regard to the runway.

This group has been asked to partner with a group from the school district.

Could possibly offer classes at the Recreation Center to get more people interested.

The Board recommends the group advertise in the local newspaper about the group and upcoming events.

**ACTION:** AirModelers to look into more grant opportunities. The City is willing to help with grant writing.

**Boomtown Motocross** – Jason LeDoux, President

Jason will be stepping down as the President and Jared will be taking over next year.

Club does 2 major events each year: 1) Father’s Day 2) Sanctioned event in August

Club is open to riders on Thursday and Friday after 5pm and Saturday and Sunday.

Improvements needed: Figure out how to get the water off the roads. Hydro-seed the hills to stop erosion.

Club is an AMA Club.

Biggest expense each year is grooming the track. The club now owns a dozer and tractor to do the maintenance. But, cost for maintaining the equipment runs about \$8-10K per year.

**ACTION:** Jason to get quotes for crushed asphalt vs crushed concrete vs roto-mill to repair the streets.

**Mike Sedar BMX Parents Association** – Maranda Huss & Ryan

Club has all new board members.

Next summer marks the 40<sup>th</sup> year as a club.

Club runs from May through October

Received an \$80,000 grant from the Daniel's fund for track and other improvements. Had \$30,000 in matching/own funds. Made a lot of safety improvements so that the club can be an approved state qualifier club/track.

Club races on Tuesday and Thursday.

Club practices on Wednesday.

Club is now approved as a Gold Cup qualifier and can now compete with other clubs to get the state championship race here.

Club provides loaner bikes and helmets so people can try it out without introductory cost.

Improvements needed: Would like a sign on College Drive/Entrance to Mike Sedar.

**ACTION:** Get approval to have a sign put up in the park

**ACTION:** Place ads in the Recreation Guide and Visit Casper

**ACTION:** Zulima to send contact names for Visit Casper guide.

**Casper Mountain Racers** – Chris McAuley

Club made improvements to the road

Improvements needed: 34 metal halide lights are burned out. Club received a bid of \$330,000 - \$380,000 to replace all the lights with LED lights. Club is working with Rocky Mountain Power for a possible 50% matching donation.

Doing a "Christmas Light Delight" December 1 – 31<sup>st</sup>.

Monster Truck is coming back next summer.

**ACTION:** Need to find a company to work on the car scales.

**ACTION:** Need help with grant writing

**ACTION:** Randy to speak with Shad about the road at the speedway

**III. Outdoor Recreation Grant Update**

Applied for 7 grants. 5 of the 7 were selected to go through to the 2<sup>nd</sup> round. The 5 selected were Hogadon lighting, Stuckenhoff Shooters Complex, River Boat Ramps, and 2 for Trails projects.

Applications are due November 21, 2022.

**IV. Washington Park Revival Update**

Grant application to LWCF (Land & Water Conservation Fund) is due on November 30, 2022.

Required to do public engagement – The City did 2 neighborhood meetings with about 60 citizens showing up.

About 422 others did the on-line survey.

Very little opposition has been encountered.

Tennis and Pickleball representatives were in full force.

Phase #1 will be baseball lighting, restrooms, tennis/Pickleball, and parking.

Phase #2 will be pool and bandshell

Resolution to City Council on November 15, 2022.

Already have \$498k in hard dollars to match.

**V. Parks Repurposing**

City Attorney has confirmed that a Wyoming Statute prohibits the sale of any park if it has been used as a park at any time during the previous 10 years.

The City would have to stop maintaining the park as a park for 10 years before we could sell it.

You can trade it for something else though. Could possible trade a park to the School District for something.

**ACTION:** Ask the attorney if we could lease the park for 10 years with an option to buy after 10 years.

## **VI. Board Member Terms & Vacancy**

Doug Follick is stepping down as of December 31, 2022.

Ian Walker has agreed to stay on for another term as his current term expires on December 31, 2022.

**ACTION:** JJ to ask Amy Crawford if she plans on remaining as she was not present.

**ACTION:** Zulima to put out a press release for the upcoming vacancy(s).

## **VII. Other Business**

*Public:* None

*Staff:* Proposal for a 2<sup>nd</sup> sheet of ice was made to City Council. Council was not agreeable. User groups have committed to come with at least 50% of the cost. Total cost is estimated at \$14M. Zulima showed the Council a way to get to a \$0 subsidy for the Ice Arena with the 2<sup>nd</sup> sheet of ice. It would require the city getting a malt beverage license.

*Hogadon Fall Festival did not have the turnout we wanted due to the weather and road conditions.*

*Board:* None

The next scheduled meeting will be **Thursday, December 8, 2022, at 4:30 pm at the City Service Center & via Microsoft Teams.**

**Meeting Adjourned:** The meeting was adjourned at 6:30 pm.